

# Finance Manager

**Summerfields Primary School, Newport, Isle of Wight**

**Grade 9, £5813.50 to £6422.91 per annum**

**Closing Date: 20<sup>th</sup> January 2022**

**Hours: 9 hours per week (Monday and Thursdays term time only)**

**Contract Type: Permanent**

We are looking to appoint an enthusiastic Finance Manager to be responsible for the effective and efficient management of the School's Finance, Accounting and Budgeting systems.

The successful candidate will provide timely and accurate information and advice to the Head Teacher, Senior Leadership Team, Governing Body and Administration Team to enable all parties to fulfil their relevant responsibilities ensuring best practice and compliance in line with financial policy, legislation and regulatory requirements.

## **We are looking for someone who:**

Has a strong background in finance

Enjoys working as part of an inclusive team

Has a strong commitment to supporting the work of education leaders to achieve the best possible outcomes for children

Finance experience within the education sector is desirable as is the ability to multitask and work flexibly within a team environment

## **We can offer:**

A supportive Governing Body which is outward looking, ambitious and supportive

A supportive, dedicated and motivated staff team who are committed to driving school improvement

A thriving and successful learning community underpinned by school values

For more information please call the school office on 525085. Application packs are available to download from the school website: [www.summerfieldsprimary.co.uk](http://www.summerfieldsprimary.co.uk).

**Closing Date: 20<sup>th</sup> January 2022**

**Interview date: 31<sup>st</sup> January 2022**

The Isle of Wight Council protects its employees from discrimination, we actively promote the diversity of our workforce and we provide flexible working options (where appropriate) to support the different needs of our employees.

The Isle of Wight Council is an equal opportunities employer and is proud to encourage applications from all cultures, backgrounds and abilities to better reflect the diversity within our local community.

This council and its schools recruit according to the council's Safer Recruitment policy and are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share in this commitment.

In addition to the above, the Isle of Wight Council is a Disability Confident Employer. This means that providing an individual meets the basic essential requirements of the advertised role and have declared themselves as disabled, they will be offered an opportunity for an interview within the council.

Please note that this role falls within the strategic partnership between the Isle of Wight Council and Hampshire County Council. The employer will be the Isle of Wight Council and employment is on Isle of Wight terms and conditions. Hampshire County Council delivers, on behalf of the Isle of Wight Council, all of its children's services functions and did so for an agreed period of five years from 1 July 2013. The original five year partnership under direction of the Secretary of State finished in 2018 but has

been extended voluntarily by both local authorities for a further five years. The management reporting line for this role is ultimately through Hampshire County Council Children's Services Director/Assistant Director and managers who take operational responsibility for children's services.

In the interests of efficiency and economy, no further communication will be sent to you unless you reach the final shortlist. This means that if you do not hear from the recruiting manager within three weeks of the closing date, we regret that your application will not have been successful on this occasion.