Summerfields Primary School

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Head Teacher: Mrs Melanie Gartell

# Class Teacher fo EYFS/KS1 Leader Job Description

**Post:** Class Teacher EYFS/KS1

**Salary:** MPS

**Hours:** 0.5

**Contract:** Permanent

**Required for:** January 2026

**Reporting to:** Headteacher

**Responsible for:** EYFS/KS1 teaching and learning, foundation core subject leader

## Main purpose

In addition to:

- Fulfilling the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions document
- Meeting the expectations set out in the Teachers' Standards

The EYFS/KS1 teacher, under the direction of the headteacher, will take responsibility to secure:

- High-quality teaching
- Effective use of resources
- Improved standards of learning and achievement for all
- Work collaboratively with job share and all members of the school staff

## Duties and responsibilities

- Implement policies for EYFS/KS1 in line with our school's commitment to high-quality teaching and learning
- Have a good understanding of how well the EYFS/KS1 is being delivered and the impact on pupil achievement
- Work with the special educational needs coordinator (SENCO) to ensure the curriculum meets the needs of all pupils, including disadvantaged pupils and those with special educational needs and/or disabilities
- Work with subject leaders to understand how their subject is developed
- Liaise with the local authority on EYFS/KS1 -related projects and activities
- Share outstanding EYFS/KS1 practice, knowledge and expertise throughout the school as appropriate
- Liaising with the on-site (independent) pre-school

## Curriculum

- Contribute to the planning of a curriculum that:
    - o Is diverse and inclusive
    - o Meets the needs of all pupils and the requirements of the EYFS framework / national curriculum
    - o Is well sequenced to promote pupil progress towards the early learning goals (ELGs) or end of KS outcomes
    - o Meets national curriculum requirements in KS1
- Follow system of assessment that meets the requirements of the EYFS/NC

## Efficient and effective deployment of resources

- Create a safe, welcoming environment and take care of the classroom accommodation
- Ensure resources used are diverse, inclusive and accessible
- Support continuous provision in the EYFS/KS1, which allows pupils to play independently and gives them a sense of ownership over their environment
- Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs

## Teaching and Learning

- Teach all pupils according to their individual educational needs ensuring they make good or better progress
- Deploy and supervise the work of classroom assistant(s) relevant to the allocated class/pupils
- Form positive relationships with parents, working with them to support pupil learning and achievement
- Communicate with outside agencies/professional services to support the school's extra curricular activities

## Monitoring, Assessment and Reporting

- Assess pupils' work and record assessments on the school's data tracking system setting targets based on prior attainment

- Use analysis of assessment data to inform: teaching, the deployment of support staff and the use of intervention programs to meet the needs of all pupils using a flexible approach to teaching and groupings