



Summerfields Primary School

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Head Teacher: Ms Kay Wood

EYFS/KSI/KS2 Teacher Job Description

Based on the Teachers' Standards

Class Teachers are responsible for the learning, achievement and welfare of all pupils in their allocated class/es.

1. General Responsibilities

- General responsibilities of a Class Teacher are set out in the current Teachers' Pay and Conditions document and the Teachers' Standards 2012

2. Teaching and Learning

- Teach all pupils according to their individual educational needs ensuring they make good or better progress
- Contribute to safe, well organised and stimulating learning environments
- Supervise the work of classroom assistant(s) relevant to the allocated class/pupils
- Work with colleagues to ensure effective planning for learning
- Manage the use and storage of books and other teaching materials provided for the class/group
- Form positive relationships with parents, working with them to support pupil learning and achievement

3. Monitoring, Assessment and Reporting

- Monitor and evaluate pupils learning on a daily basis adapting planning to meet their needs
- Give pupils regular feedback that moves their learning on (following the school's Marking and Feedback Policy)
- Assess pupils' work and record assessments on the school's data tracking system
- Use analysis of assessment data to inform: teaching, the deployment of support staff and the use of intervention programs to meet the needs of all pupils – particularly any that are underperforming
- Report pupils' targets and progress to parents verbally and in writing

4. Behaviour and Safety

- Maintain the good discipline and behaviour for learning of pupils both in the classroom and around the school (in accordance with school's Behaviour Policy)
- Be aware of, and support, the social and pastoral needs of pupils
- Record and report any child protection concerns to the designated Safeguarding Lead
- Follow the school's Health and Safety Policy and Procedures

5. Curriculum Development

- Develop creative approaches to teaching curriculum content
- Be involved in and/or responsible for developing the curriculum in a designated subject or area

6. Continuing Professional Development

- Engage fully in training and other learning and development activities within school and beyond
- Participate in systems of teacher appraisal and peer coaching and support

7. Wider Professional Responsibilities

- Maintain a thorough professional knowledge of subject areas, keeping up to date with developments in the National Curriculum Guidance for the relevant Key Stage
- Promote equal opportunities within the school and to seek to ensure the implementation of the school's Equal Opportunities Policy
- Maintain and contribute to the school's inclusive ethos
- Make a contribution to the wider curriculum/extended learning opportunities (e.g. lunchtime/before/after school clubs, residential etc.)

This job description is current, but in consultation, may be changed by the Management to reflect the changing needs of the school which are commensurate with the salary and job title.