



Summerfields PRIMARY SCHOOL

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Head Teacher: Ms Kay Wood

12th April 2021

Dear Parents/Carers

I am writing to you on behalf of the Governing Board to let you know that Ms Wood will be leaving her post as Head Teacher at the end of this academic year, after 17 years in the role here at Summerfields. During her time as Head Teacher, Ms Wood has led the school to successive "Good" Ofsted inspections and has established wonderful foundations from which her successor will no doubt benefit.

The governors would like to thank Ms Wood for her hard work, commitment and dedication to the achievements and progress of pupils at Summerfields Primary past and present. We are very sorry to lose her, but we wish her all the very best as she moves on to a new chapter.

Regarding Ms Wood's successor, we have already begun the recruitment process and will be advertising the post both locally and nationally. We hope to appoint to the post before the end of May, ready for a September start and will update you once we have completed the recruitment process.

We feel confident that parents, pupils, staff and governors will be able to navigate this transition successfully together. If you have questions or thoughts on what is happening at any point, please do feel free to contact me via the school office.

Yours sincerely

Tony Murphy
Chair of Governors

CONSISTENTLY RATED "GOOD" BY OFSTED SINCE 2001

